

Resources Directorate Outturn 2024-25

AD Finance Assets and Revenues

	Updated Budget	Outturn	Outturn Variance	Variance Explanation
	£	£	£	
Ad Finance, Assets and Revenues				
Employee	37,892	55,868	17,976	See Note A Below:
Transport	1,219	28	(1,191)	Travelling allowance underspend.
Supplies and Services	43,636	86,246	42,610	Agency staff.
Support Services	11,730	11,748	18	No Major Variances.
Support Services	(94,477)	(94,524)	(47)	No Major Variances.
	0	59,366	59,366	

Note A: £10,314 Training/Management Development, £5,118 Employee Costs and £4,363 New Appointment Advertising. (£1,818) Pension Fund Adjustment.

Admin Buildings

Premises	530,115	522,490	(7,625)	See Note A Below:
Supplies and Services	29,315	17,595	(11,720)	See Note B Below:
Transfer Payments	154,957	203,432	48,475	See Note C Below:
Support Services	225,600	225,624	24	No Major Variances.
Capital Financing	30,487	30,492	5	No Major Variances.
Income	(452,007)	(483,486)	(31,479)	See Note D Below:
Support Services	(464,822)	(464,856)	(34)	No Major Variances.
	53,645	51,291	(2,354)	

Note A: £14,165 Utilities (mainly Electricity), £2,517 Repairs and Maintenance, £2,198 Grounds Maintenance and £1,558 Business Rates. (£21,477) Cleaning and (£6,629) Premises Insurance.

Note B: £8,713 Telephone costs and £3,104 Insurance - Engineering. (£16,708) Health and Safety, (£5,000) Other Professional Fees and (£2,600) Marketing - General.

Note C: £45,787 NNDC share of Cromer service charge costs, £2,274 NNDC share of North Walsham service charge costs and £414 NNDC share of Fakenham service charge costs.

Note D: Additional Income: (£18,336) Service Charge, (£12,233) Other commercial premises rental income, mainly in relation to Cromer offices.

Amenity Lighting

Premises	61,221	29,551	(31,670)	(£17,878) Repairs and Maintenance and (£13,792) Electricity.
Support Services	30,360	30,360	0	No Major Variances.
	91,581	59,911	(31,670)	

Benefits Subsidy

Supplies and Services	0	335,391	335,391	£237,861 Housing support fund (HSF) payments offset by grant payments. £97,531 Provision for bad and doubtful debts not budgeted for at service level.
Transfer Payments	18,544,784	19,246,885	702,101	Housing benefit and discretionary housing payments, offset by subsidy.
Income	(18,544,784)	(18,809,443)	(264,659)	See Note A Below:
	0	772,833	772,833	

Note A: (£245,684) HSF Grant. (£14,186) Other recoverable income. £86,143 movement in the Civica debtor position. (£251,822) Recovered overpayments. £160,890 Subsidy payments from Department for Works and Pensions (DWP).

AD Finance Assets and Revenues

	Updated Budget	Outturn	Outturn Variance	Variance Explanation
	£	£	£	
Car Parking				
Premises	759,706	771,687	11,981	See Note A Below:
Supplies and Services	350,925	351,047	122	(£2,962) Credit Card charges and (£2,301) Management Fee. £4,578 Postage costs.
Support Services	200,930	200,940	10	No Major Variances.
Capital Financing	55,829	55,824	(5)	No Major Variances.
Income	(3,156,799)	(3,376,162)	(219,363)	See Note B Below:
Support Services Income	(20,000)	(7,770)	12,230	Lower markets income.
	(1,809,409)	(2,004,434)	(195,025)	

Note A: £13,815 Tree safety, £7,544 Repairs and Maintenance (mainly the Flowbird contract) and £2,756 Rent/Hire/Purchase of land (Income Shares payable). (£11,557) Business rates.

Note B: Income under budget: £56,505 Cash and £16,991 Electric Vehicle Charging Point. Additional Income: (£188,773) Credit Cards, (£33,392) PCN income, (£29,351) Season ticket income, (£21,970) Rental Income, (£10,000) Income - Other Contributions, (£6,638) Apps and (£2,735) Charges Other Recoverable.

Central Costs

Employee	35,500	43,806	8,306	£5,193 National Insurance - Apprenticeship Levy and £2,930 Subs to Professional Bodies.
Premises	0	1,925	1,925	No Major Variances.
Supplies and Services	15,500	5,386	(10,114)	Other Professional Fees underspend.
Support Services	347,780	347,796	16	No Major Variances.
Support Services Income	(398,780)	(398,784)	(4)	No Major Variances.
	0	129	129	

Chalets/Beach Huts

Premises	42,683	29,212	(13,471)	(£11,258) Repairs and Maintenance, (£2,272) Business Rates.
Supplies and Services	18,700	9,638	(9,062)	(£2,506) Equipment/Materials Purchases and (£6,070) Other Professional Fees.
Support Services	107,640	107,652	12	No Major Variances.
Capital Financing	4,530	4,536	6	No Major Variances.
Income	(323,570)	(255,773)	67,797	See Note A Below:
	(150,017)	(104,735)	45,282	

Note A: Additional fee income (£3,475) offset by £71,272 Rental income not received due to less uptake on beach huts/chalets as a result of poor weather over summer and cost of living increases.

Community Centres

Premises	12,670	6,390	(6,280)	Premises Insurance and Repairs and Maintenance underspends.
Support Services	18,120	18,120	0	No Major Variances.
Capital Financing	1,460	1,464	4	No Major Variances.
Income	0	(5,319)	(5,319)	Recovering insurance premiums from tenant.
	32,250	20,655	(11,595)	

AD Finance Assets and Revenues

	Updated Budget £	Outturn £	Outturn Variance £	Variance Explanation
Corporate & Democratic Core				
Employee	0	355	355	No Major Variances.
Premises	0	344	344	No Major Variances.
Transport	100	0	(100)	No Major Variances.
Supplies and Services	685,035	586,599	(98,436)	See Note A Below:
Support Services	1,483,680	1,483,536	(144)	No Major Variances.
Income	0	(38,923)	(38,923)	See Note B Below:
	2,168,815	2,031,911	(136,904)	

Note A: (£246,843) Audit Fees, (£7,829) Treasury Brokerage Fees and (£6,660) Other Professional Fees. £90,437 Contributions, £38,287 Consultancy Fees (work undertaken by LGA as a result of the Peer Review). £19,646 Bank Charges, £12,124 Subscriptions and £2,402 Licences.

Note B: Additional income: (£20,841) Grant Income, (£13,643) Charges Other Recoverable and (£4,439) Over/Under Banking's.

Corporate Finance

Employee	552,808	478,870	(73,938)	See Note A Below:
Transport	1,044	419	(625)	No Major Variances.
Supplies and Services	28,423	207,085	178,662	See Note B Below:
Support Services	238,040	238,068	28	No Major Variances.
Capital Financing	13,631	13,632	1	No Major Variances.
Income	0	(16,206)	(16,206)	Ministry of Housing Communities and Local Government (MHCLG) Grant Income.
Support Services Income	(833,946)	(834,024)	(78)	No Major Variances.
	0	87,844	87,844	

Note A: (£57,526) Employee costs and (£18,986) Pension Fund Adjustment. £2,946 New Appointment Advertising overspend.

Note B: £153,047 Agency Staffing, £13,385 Other Professional Fees, £9,724 Computer Costs and £4,272 Subscriptions.

Cromer Pier

Premises	172,000	130,998	(41,002)	(£32,801) Repairs and Maintenance and (£8,200) Premises Insurance.
Supplies and Services	89,000	85,275	(3,725)	Other Professional Fees.
Support Services	99,930	99,936	6	No Major Variances.
Capital Financing	72,849	72,852	3	No Major Variances.
Income	0	(1,036)	(1,036)	Recharging property services staff time for external events.
	433,779	388,025	(45,754)	

Estates

Employee	244,102	190,250	(53,852)	(£46,292) Employee costs and (£8,261) Pension Fund Adjustment.
Premises	6,660	6,284	(376)	No Major Variances.
Transport	4,000	426	(3,574)	Travelling allowances underspend.
Supplies and Services	26,000	21,453	(4,547)	Consultancy/Other Professional Fees.
Support Services	134,940	134,964	24	No Major Variances.
Support Services Income	(415,702)	(406,861)	8,841	Reduction in employee time charged to capital projects.
Income	0	(3,456)	(3,456)	(£2,646) Shared equity insurance recharges.
	0	(56,940)	(56,940)	

AD Finance Assets and Revenues

	Updated Budget £	Outturn £	Outturn Variance £	Variance Explanation
Industrial Estates				
Premises	29,126	33,714	4,588	£2,745 Business Rates and £2,163 Premises Insurance.
Supplies and Services	0	(5,659)	(5,659)	(£9,506) Bad Debts Provision, £3,598 Bad Debts Written off.
Support Services	81,730	81,756	26	No Major Variances.
Capital Financing	24,189	24,192	3	No Major Variances.
Income	(218,006)	(200,684)	17,322	Service charge and rental income lower due to vacant units throughout the year.
	(82,961)	(66,681)	16,280	
Insurance & Risk Management				
Employee	50,350	53,196	2,846	Mainly in relation to Employers' Liability and Fidelity Guarantee.
Premises	310	74	(236)	No Major Variances.
Transport	9,210	10,429	1,219	No Major Variances.
Supplies and Services	143,070	142,911	(159)	No Major Variances.
Support Services	49,890	49,896	6	No Major Variances.
Support Services Income	(252,830)	(252,804)	26	No Major Variances.
Income	0	(29)	(29)	No Major Variances.
	0	3,673	3,673	
Internal Audit				
Supplies and Services	88,200	75,282	(12,918)	Audit Fee underspend.
Support Services	9,290	9,288	(2)	No Major Variances.
Support Services Income	(97,490)	(97,500)	(10)	No Major Variances.
	0	(12,930)	(12,930)	
Investment Properties				
Premises	211,320	179,706	(31,614)	(£30,547) Repairs and Maintenance, (£4,204) Business Rates and (£7,714) Premises Insurance. £11,015 Utilities.
Supplies and Services	2,219	(1,285)	(3,504)	£1,750 Surveyors/Estate Agent Fees offset by (£4,722) Bad Debt Provision.
Support Services	187,500	187,500	0	No Major Variances.
Capital Financing	111,696	111,696	0	No Major Variances.
Income	(289,799)	(231,509)	58,290	See Note A Below:
	222,936	246,108	23,172	
Note A: £19,000 Unachievable QR Donations Saving. £39,114 Reduction in Service Charge income and £5,297 Reduction in NNDC Public Conveniences Service charge due to reduced costs at Rocket House as a result of Capital works. (£3,026) Rental Income from investment properties.				
Non Distributed Costs				
Employee	0	17,000	17,000	Pension Fund Adjustment.
	0	17,000	17,000	

AD Finance Assets and Revenues

	Updated Budget £	Outturn £	Outturn Variance £	Variance Explanation
Playgrounds				
Premises	29,660	36,544	6,884	£2,536 Repairs and Maintenance and £4,255 Tree Safety works.
Supplies and Services	63,500	50,760	(12,740)	(£4,240) Playground Equipment/Repairs and (£8,500) Inspection costs.
Support Services	59,950	59,964	14	No Major Variances.
	153,110	147,268	(5,842)	
Poppyfields				
Premises	3,425	955	(2,470)	Repairs and Maintenance underspend.
Supplies and Services	20,100	15,883	(4,217)	Equipment Purchases.
Support Services	22,890	22,908	18	No Major Variances.
	46,415	39,746	(6,669)	
Property Services				
Employee	609,930	563,493	(46,437)	See Note A Below:
Premises	1,820	5,140	3,320	Repairs and Maintenance.
Transport	32,340	25,780	(6,560)	Underspends in relation to: (£3,440) Vehicle repairs/servicing and (£3,120) Travelling Allowance and Car Leasing.
Supplies and Services	34,131	21,067	(13,064)	See Note B Below:
Support Services	452,670	452,688	18	No Major Variances.
Capital Financing	16,354	16,356	2	No Major Variances.
Support Services Income	(1,171,322)	(1,171,380)	(59)	No Major Variances.
Income	0	(1,978)	(1,978)	Recharging property services staff time for external events.
	(24,077)	(88,834)	(64,757)	

Note A: (£26,826) Pension Fund Adjustment, (£11,798) Generic Training/Subs to Professional Bodies, (£10,748) Employee Costs, partly offset by £2,930 Redundancy Payment.

Note B: (£4,637) Material Purchases, (£6,692) Insurance - Engineering, (£2,261) Subscriptions and (£1,842) Personal Protective Equipment, offset by £2,029 Postage Direct Costs.

Public Conveniences

Premises	759,501	751,616	(7,885)	See Note A Below:
Supplies and Services	41,000	18,831	(22,169)	Legionella Surveys and Professional Fees.
Transfer Payments	15,091	9,794	(5,297)	Reduced Internal Recharge to Rocket House.
Support Services	245,010	245,016	6	No Major Variances.
Capital Financing	139,989	139,992	3	No Major Variances.
Income	(8,000)	(3,270)	4,730	Reduced income in relation to the sale of the Woo Woo Loo.
	1,192,591	1,161,979	(30,612)	

Note A: (£45,217) Repairs and Maintenance, (£10,161) Contract Cleaning, (£6,447) Business Rates, (£3,950) Premises Insurance, offset by £40,781 Utilities and £16,970 Rent/Hire of Buildings.

AD Finance Assets and Revenues

	Updated Budget £	Outturn £	Outturn Variance £	Variance Explanation
Revenue Services				
Employee	946,779	862,062	(84,717)	See Note A Below:
Transport	900	4,437	3,537	Travelling Allowance overspend.
Supplies and Services	176,573	101,965	(74,608)	See Note B Below:
Support Services	707,910	707,964	54	No Major Variances.
Capital Financing Costs	0	190	190	No Major Variances.
Income	(454,130)	(463,860)	(9,730)	
	1,378,032	1,212,758	(165,274)	
Note A: (£44,635) Vacant posts funded by reserves. (£38,967) Pension Fund Adjustment.				
Note B: Underspends in relation to: (£31,480) Software, however there will be a reduction in drawdown from reserves of £26,070 due to a delay in purchasing software until 2025/26, (£16,194) Bad Debts Provision, (£8,561) Other Professional Fees, (£7,768) Annual Billing, (£6,960) Hybrid Mailing and (£2,372) Advertising - General.				
Surveyors Allotments				
Premises	5,000	3,865	(1,135)	No Major Variances.
Supplies and Services	0	0	0	No Major Variances.
Support Services	20,140	20,148	8	No Major Variances.
Income	(50)	(50)	0	No Major Variances.
	25,090	23,963	(1,127)	
Total Finance and Assets	3,731,780	3,989,906	258,126	

Resources Directorate Outturn 2024-25

Ad Legal and Governance

	Updated Budget £	Outturn £	Outturn Variance £	Variance Explanation
Ad Legal and Governance				
Employee	102,287	96,867	(5,420)	(£4,584) Pension Fund Adjustment.
Transport	2,194	1,314	(880)	No Major Variances.
Supplies and Services	800	302	(498)	No Major Variances.
Support Services	11,730	11,748	18	No Major Variances.
Support Services Income	(117,011)	(117,012)	(1)	No Major Variances.
	0	(6,781)	(6,781)	
It - Support Services				
Employee	1,100,259	973,160	(127,099)	(£75,899) Employee costs, (£46,740) Pension Fund Adjustment and (£4,465) Generic Training.
Transport	800	504	(296)	No Major Variances.
Supplies and Services	1,044,921	846,186	(198,735)	(£156,945) Computer Costs and (£41,811) Other Professional Fees.
Support Services	388,280	388,356	76	No Major Variances.
Capital Financing	206,587	206,592	5	No Major Variances.
Support Services Income	(2,540,131)	(2,540,328)	(197)	No Major Variances.
Income	0	(15,000)	(15,000)	Cyber Assessment Framework - Local Digital Grant Rolled forward.
	200,716	(140,530)	(341,246)	
Legal Services				
Employee	404,804	398,659	(6,145)	See Note A Below:
Transport	3,588	1,057	(2,531)	Travelling Allowance.
Supplies and Services	135,667	98,741	(36,926)	See Note B Below:
Support Services	209,030	209,040	10	No Major Variances.
Income	(50,000)	(88,094)	(38,094)	Legal Fees.
Support Services Income	(713,382)	(713,568)	(186)	No Major Variances.
	(10,293)	(94,165)	(83,872)	
Note A: £21,747 Employee Overspend, Local Government Lawyer recruited as a result of the Peer Review. (£19,092) Pension Fund Adjustment and (£7,250) Training.				
Note B: (£22,397) Other Professional Fees underspend in relation to locum Lawyer, (£6,868) Books and (£5,383) Client Disbursements. Reserve drawdown £2,590 Agreed Enforcement board works.				
Members Services				
Employee	191,420	184,844	(6,576)	£2,452 Employee overspend (mainly in relation to Members NI) offset by (£8,524) Pension Fund Adjustment.
Transport	7,981	9,765	1,784	Travelling Allowance.
Supplies and Services	409,805	384,711	(25,094)	See Note B Below:
Support Services	96,680	96,684	4	No Major Variances.
	705,886	676,004	(29,882)	
Note B: (£17,093) Members Basic Allowance, (£10,130) Other Professional Fees, (£3,668) Chairman's Civic Expenditure, (£2,723) Members Carers Allowance. £7,494 Agency Staffing overspend.				
Total Legal and Governance	896,309	434,528	(461,781)	
Total Resources	4,628,089	4,424,434	(203,655)	